



THE WEST BENGAL POWER DEVELOPMENT CORPORATION LIMITED

(A Govt. of West Bengal Enterprise)
OFFICE OF THE GENERAL MANAGER
SANTALDIH THERMAL POWER STATION
P.O. – SANTALDIH THERMAL PLANT,
DIST. - PURULIA - 723 146.

Fax No. 03251-260217
Tel No. 03251-260218

NIT No.: WBPDC/Tend-Adv/CC/14-15/46/STPS

Date:05.07.2014

TENDER REF. NO. STPS/M&C/Press Tender/Env./E₂-132/14/178 ,

Dt. 27.06.2014

DESCRIPTION OF THE WORK: Annual Environmental Monitoring and Submission of Annual Statement for 2 X 250MW, STPS of WBPDC.

QUALIFYING CRITERIA

- (1) IT, ST, PT Clearance Certificates as applicable, PF Registration Certificate, P.F Code Number or suitable certificate bearing exemption to any or all of above from competent authority.
- (2) Credential Certificate of satisfactory completion of work of Environmental Monitoring and Preparation of Annual Environment Statement for any pulverized coal fired Thermal Power Station having unit capacity of **210 MW and above in any of the last Seven years.**
- (3) Statement embodying detail of manpower and list of equipments (**duly approved by WBPCB**) as will be engaged in the instant scope of work.
- (4) Audited balance sheet for last three years.
- (5) Experience of having successfully completed similar type of jobs during last 07(Seven) years ending 30th April, 2014 should be either of the following:-
 - a) Three similar completed purchase orders each costing not less than the amount equal to 40% of the estimated cost i.e. **Rs. 1,76,000/-**
Or,
 - b) Two similar completed purchase orders each costing not less than the amount equal to 50% of the estimated cost i.e. **Rs. 2, 20 ,000/-**
Or,
 - c) One similar completed purchase order costing not less than the amount equal to 80% of the estimated cost i.e. **Rs. 3, 52 ,000/-**

ESTIMATED COST INVOLVEMENT : Rs. 4, 40, 000/- (Rupees Four Lac Forty Thousand) for 1 (One) Year.

INFORMATION TO BIDDERS : This is a Three Part bidding system containing Earnest Money (Part-I), Qualifying Requirement (Part-II), and Price Bid (Part-III). The same will be received and evaluated by The WBPDC, STPS from Technical and Financial point of view to make a selection in the best interest of the WBPDC, STPS for the complete work covered under the tender document.

1) **Earnest Money** : The Earnest Money of Rs. 10,000/- (Rupees Ten Thousand only). The earnest money shall be deposited along with tender papers in the form of Bank Draft / Pay Order in favour of “THE WEST BENGAL POWER DEVELOPMENT CORPORATION LIMITED” payable at United Bank of India, Santaldih Branch, Dist. Purulia or State Bank of India, Purulia Branch. Govt. Organizations/Undertakings, NSIC/SSI Units are exempted from submission of Earnest Money .Necessary certificate is to be submitted for NSIC/SSI units.

2) **Contract Period**: One Year.

3) **Cost of Tender Paper**: Rs. 1000/- (Rupees One Thousand only).

4) **Sale of Tender Paper**: From 07.07. 2014 to 16.07.2014 on all working days up to 15=00 hour.

5) **Qualifying Requirements(Part-II)**: All the documents, as stated under are, to be submitted in a sealed envelope otherwise the tender will be treated as invalid.

Attested Xerox copy of (a) Provident Fund Certificate (Not Sub-Code Certificate) allotted by S.R.O. & R.P.F.O., (b) Professional Tax Registration Certificate, (c) PAN Card, (d) Bank Statement of previous year, (e) Latest Income Tax Return along with audited balance sheet of last 3 (Three) years, (f) Service Tax Registration Certificate, (g) Latest P.F. deposit Challan with Form 12A, (h) Professional Tax Deposited Challan, (j) Service Tax Deposit Challan, (k) Trade License Xerox Copy, (l) Credentials of Previous Experience as per sl. no. 02 & 05 of Qualifying Criteria.

4.1 : The WBPDC reserves the right to cancel / accept the tender in absence of the documents at their discretion in case competent authority deems it.

4.2 : Legible photocopies of all documents are to be submitted with counter signed by tenderer. Original copies of documents are to be produced on demand.

4.3 : The tender, Qualification of bidder (Part-II) shall contain the name, Residential Address, Phone Number, Fax Number of person(s) authorized to sign the tender for future contact.

4.4 : Capability of making Labour Payment within 10'th of every month without looking forward for release of bill from F&A Dept., STPS.

4.5 : Capability to control the labours with sufficient command and confidence.

5) **Pre – Bid Discussion** : It is intended to have a pre-bid discussion at this Office of Sr. Manager (M&C Cell), STPS on 17.07.2014 at 15=30 Hrs. to provide any additional information and furnish clarification, if any, needed on the scope of work

and tender documents. Any modification or addenda to tender documents resolved shall also be part of these tender documents. Parties not attending the pre-bid discussion are also liable to abide by the output of pre-bid discussion.

6) Last date of Submission of Complete Tenders and opening of the Bids : 21.07.2014 upto 15=00 Hrs. and 15=15 Hrs. respectively.

7) Opening of Tender:

7.1 : The tenders shall be opened in presence of representative of the tenderers at the time of date set for opening of tender as specified hereunder or in case any extension has been given thereto on the extended tender opening date and time notified to all the tenderers who have purchased the tender documents. Tenderers' authorized representative (upto two persons) may attend the opening.

7.2 : The due date and time of opening of Tender of bidder is after 15=15 Hrs. on 21.07. 2014. After opening the main cover, the envelope containing EMD (Part-I) shall be opened first and if EMD of requisite amount in proper mode is found only then Qualifying Requirement (QR) (Part-II) shall be opened.

7.3 : Price Bid (Part-III) of tender of those tenderers who will satisfy Part I & II of this tender shall be opened subsequently at same or later date.

8) Evaluation of Tender:

8.1 : Issuance of tender documents will not mean that such tenderers are automatically considered qualified for the entire tender process.

8.2 : The WBPDCCL reserves the right to itself to accept any tender or reject any or all tenders or cancel / withdraw the invitation for tender without assigning any reason for such decision. Such decision by the WBPDCCL shall not be subject to question by any tenderer and the WBPDCCL shall bear no liability consequent upon such decision and the tenderer shall have no claim in this regard against the WBPDCCL.

8.3 : Evaluation by the WBPDCCL shall be based on the information and documentary evidence submitted by the tenderer in response to the tender documents. The requirements as stipulated in the tender notice and documents are the minimum and the WBPDCCL has the right to request for additional information. The WBPDCCL reserves its right to reject any tender, if in the opinion of the WBPDCCL the qualification data / documentary evidence submitted by the tenderer is incomplete or tenderer is found not qualified to satisfactorily perform the work. The WBPDCCL reserve the right to reject any tender if the tenderer is found to be disqualified by giving incorrect and / or false information.

8.4 : The WBPDCCL does not bind itself to accept the lowest tender and also reserves the right to split the work amongst more than one tenderer and also reserves the right to reject any or all tender or cancel the tender without assigning any reason whatsoever.

8.5 : Notwithstanding, anything stated above or elsewhere, the WBPDCCL reserves the right to asses the capability and capacity of the tenderer, should the circumstances warrant such assessment in the overall interest of the WBPDCCL.

9) *Tenders Forms can be obtained form Sr. Manager (M&C), STPS against written application on any working day, except Saturday & Holiday, between 11=00 Hrs. and 15=00 Hrs after depositing cost of tender documents at cash counter, S.T.P.S. by cash only.*

Sd/-
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GENERAL MANAGER
S.T.P.S. , THE WBPDCCL